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developing prevention and management strategies for
the nightlife workplace**

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Evaluating Coalitions (EvCo)

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1 Evaluating Coalitions (EvCo)

1.1 Aims of the EvCo

The main aim of this EvCo is to **describe the proces of:**

1. **formation** of coalitions and networks devoted to sexual violence in the nightlife environment in Spain, Portugal, and the Czech Republic.

The secondary aims of the EvCo is to **explore the:**

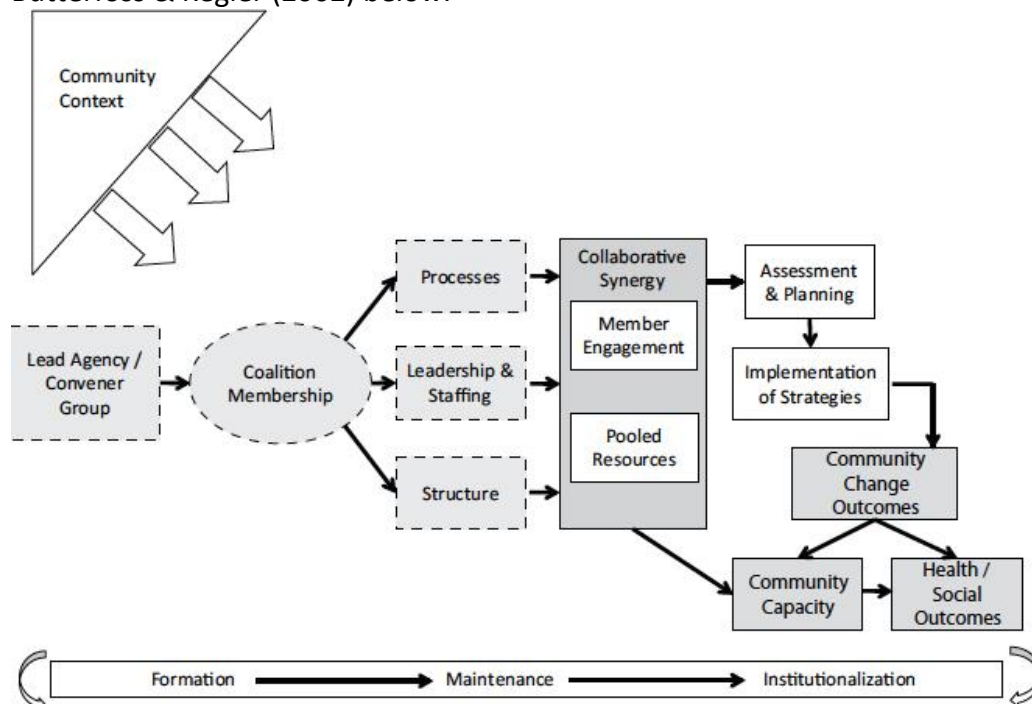
2. foreseen **goals of the coalition** and identification of the individual members with these goals,
 3. capacity of the individual members to participate in the coalition,
 4. capacity of the coalition as a whole to fulfill it's role in a given time,
- in the three countries Spain, Portugal, and the Czech Republic.

1.2 Outcome

We expect the two main outcomes of the EvCo:

- **Three case studies** that will provide us with better insight into formation of the coalitions responding to nightlife-related sexual violence in Spain, Portugal, and the Czech Republic.
- Compare findings from the three countries and introduce a **case series** on forming coalitions in three different cultural, social, economical and political environment.

In the EvCo, we focus on the formation phase of the coalition. Capturing the formation phase may help us to understand the formation phase but also provide us with data that could used when studying the maintainance phase of the coalition in the future. See figure from Butterfloss & Kegler (2002) below.



Source: Butterfloss, 2007

1.3 Time line

The time line for the first wave of EvCo:

Contacting potential participants, data collection	January 2017 - March 2018
Transcription of the responses; translation of the open-ended questions in English; sending the raw data to CUNI	April 2018
Management and analysis of data, report translated to English for comparison	April – May 2018

2 EvCo: Methods

We plan to conduct an exploratory study using closed and open questions with the coalition and to-be-coalition members in the Czech Republic, Portugal, and Spain.

Part of the EvCo will also be collection of information from the representative of partners of this project (not covered by this manual).

2.1 Data collection tool

Data collection tool (Annex 2) should be translated by the partners to their local languages. Data collection tool may be prepared either in pen and paper form or in on-line form. CUNI is prepared to create the on-line version in different language mutations once provided with the translated Annex 2.

2.2 Data collection

Participants can fill in the questionnaire either during the coalition meeting or `at home`. Each option has its own pros and cons (e.g., no need to send reminders but less time to think about the answers when done during the meeting).

Template for transcribing data from the pen and paper form will be provided (available as a separate document).

2.3 Sample and sampling

Each centre has the following options to recruit participants from organizations that:

- represent organizations already active in the coalition.
- represent organizations that could become part of the coalition (try to seek these individuals actively).

Using methods of convenient and purposive sampling.

There is no specific number of participants to be included in the EvCo. However, an optimal number of participants is between 8-15 participants - members or to-be-members of the coalition.

You are advised to use the Informed consent form with each participant (Annex 1).

ANNEXES

Next you will find the following annexes. Please adapt them to your country requirements.

Annex 1 – Consent template

Annex 2 – For the active coalition members

Annex 3 - For the potential coalition members

Annex 1

This informed consent is a template. Please, feel free to adjust it to your needs, law, and principles applied in your country.

Informed consent

for the project: StopSV: Staff training on prevention in sexual violence

Study coordinator: Name

Telephone no.: 123456789

1. Introduction: You are being asked to participate in a study that is focused on evaluation of various ways of participation a coalition whose members aim to address sexual violence in night life. Your participation in the study is entirely voluntary and you are free to withdraw. Before agreeing to take part in the study, please read the following information carefully and feel free to ask the interviewer any questions you might have.

2. Research Summary: The main objective of our effort is to describe how the coalition (organizations and individuals devoted to issue of sexual violence in the nightlife environment) are forming. We also want to explore the goals of the coalition, the extent of identification of the individual members with these goals, assess the capacity of the individual members to participate in the coalition, and to assess the capacity of the coalition as a whole to fulfil its role in a given time.

3. Confidentiality: Your name will not be recorded anywhere on the interview forms. In order to preserve your confidentiality, only an anonymous subject number will be associated with the information you provide. Your name will not appear on any publication or be released to anyone without your written consent.

4. Other Information: As your participation in the study is completely voluntary, you may decline to answer any of the interview questions. You may withdraw your participation in the study at any time. If you require further information about the study, you may contact the project Coordinator: name, tel. 123 456 789.

5. I understand that my participation in this study may not be of any direct benefit to me, and that I may withdraw my consent at any time without affecting my rights or the responsibilities of the researchers in any respect.

6. I agree that research data gathered from the results of the study may be published, provided that I cannot be identified.

7. I declare that I am over the age of 18 years.

8. I agree with my participation in the evaluation related to the project StopSV.

Signature:.....

Date:.....

THANK YOU On behalf of the project coordinator name, tel. 123 456 789

Annex 2

StopSV: Staff training on prevention in sexual violence ***For the active coalition members***

You are being asked to participate in a study that is focused on evaluation of various ways of participation a coalition whose members aim to address sexual violence in night life. Please, fill in each question carefully. Thank you for your participation.

Name/Code of participant: _____

Date of the coalition meeting: _____

What organization do you represent?: _____

About the organization you represent

A1. What sector does your organization represent?

- 1 ☐ Non-Profit
- 2 ☐ University
- 3 ☐ Other Education Organization
- 4 ☐ Business Sector
- 5 ☐ Faith-Based Organization
- 6 ☐ State or Local Government

A2. How many years does your organization work in the field?

A3. How your organization became part of the coalition?

- 1 ☐ We received an invitation directly from the network
- 2 ☐ Someone from a partnering organization asked us to participate
- 3 ☐ We learned about it and contacted the network
- 4 ☐ Someone from our stakeholders asked us to participate
- 5 ☐ Else – What? _____

A4. Has your organization previously been a part of similar coalitions?

- 1 ☐ Yes
- 2 ☐ No

If yes, please tell us what coalition and the focus of the coalition: _____

A5. Is your organization currently a part of any other similar coalition(s)?

1 ☐ Yes

2 ☐ No

If yes, please tell us what other collaborations: _____

About representing individual

B1. Year of birth: _____

B2. Gender:

1 ☐ Male

2 ☐ Female

B3. Highest achieved education:

1 ☐ Primary school

2 ☐ Apprentice training school (non-graduate)

3 ☐ Apprentice training school (with graduation)

4 ☐ University graduate

5 ☐ Other: _____

B4. What is your professional background?

B5. What is your position/role in your organization?

B6. How many years do you work in the field?

B7. Have you previously been or currently are a part of similar collaborations?

1 ☐ Yes

2 ☐ No

If yes, please tell us what other collaborations: _____

B8. Why YOU are representing your organization in the coalition?

B9. My participation in the coalition will benefit my professional growth.

- 1 ☐ Strongly disagree
2 ☐ Somewhat disagree
3 ☐ Somewhat agree
4 ☐ Strongly agree

B10. Which of the following best describes your attendance at the meetings

- 1 ☐ I have attended one meeting
2 ☐ I attend a few meetings
3 ☐ I attend all of the meetings
4 ☐ I did not attend any of the meetings – but plan to attend
5 ☐ I did not attend any of the meetings – and not planing to attend anytime soon

About the coalition

These are open-ended questions. You may be brief but, please, be specific enough. Thank you.

C1. Based on your own opinion / knowledge, what is the purpose of the coalition?

C2. What specific actions should the coalition now take in order to better address the issue of sexual violence in night life environment in the city / in the country? What should be the short-term goals of the coalition?

C3. In your opinion, what should be the long-term goals of the coalition?

C4. Taking into consideration answers on questions no. C1 – C3, who should / should not be part of the coalition? Also explain why?

<i>Sector</i>	<i>Why?</i>	<i>(Name of the organization - optional)</i>
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C5. How would you invite new members to participate in the coalition?

C6. What would make the coalition more attractive to new members?

C7. How would you describe the community context and readiness for existence of such coalition?

C8. Who should be representing the coalition outside?

C9. How could the coalition gain more community support (including decision makers, opinion leaders, stakeholders) in order to make the coalition visible and strong?

C10. What strengths do you see in this coalition?

C11. What weaknesses do you see in this coalition?

C12. What steps should be taken in order to make coalition sustainable?

C13. How will the coalition know that it is successful? How the success of the coalition can be measured?

C14. What do you expect from your membership in the coalition?

Thank you!

Any other comments?

Annex 3

StopSV: Staff training on prevention in sexual violence *For the potential coalition members*

You are being asked to participate in a study that is focused on evaluation of various ways of participation a coalition whose members aim to address sexual violence in night life. Please, fill in each question carefully. Thank you for your participation.

Name/Code of participant: _____

Date of the coalition meeting: _____

What organization do you represent?: _____

What does your organization do? _____

About you

A1. What sector does your organization represent?

- ☐ 1 Non-Profit
- ☐ 2 University
- ☐ 3 Other Education Organization
- ☐ 4 Business Sector
- ☐ 5 Faith-Based Organization
- ☐ 6 State or Local Government

A2. How many years does your organization work in the field?

A3. Is your organization currently involved in any coalition?

- ☐ 1 Yes
- ☐ 2 No

If yes, please tell us what other collaborations are you involved in: _____

A3. How your organization became part of such coalition(s)?

- 1 ☐ We received an invitation directly from the network
- 2 ☐ Someone from a partnering organization asked us to participate
- 3 ☐ We learned about it and contacted the network
- 4 ☐ Someone from our stakeholders asked us to participate
- 5 ☐ Else – What? _____

About sexual violence in night life environment

These are open-ended questions. You may be brief but, please, be specific enough. Thank you.

B1. What do you think of sexual violence in the night life environment (music clubs, dance halls etc.) in the city / in the country?

B2. What specific actions should be taken in order to better address the issue of sexual violence in night life environment in the city / in the country?

About sexual violence in night life environment

These are open-ended questions. You may be brief but, please, be specific enough. Thank you.

C1. Do you want to become a member of a coalition that would focus on the issue of sexual violence in night life environment in the city / in the country?

- 1 ☐ Yes
- 2 ☐ No

C2. Why you want / don't want to become a member of a coalition that would focus on the issue of sexual violence in night life environment in the city / in the country?

C3. What could be your contribution to such coalition focusing on the issue of sexual violence in night life environment?

C4. How would you describe the community context and readiness for existence of such coalition focusing on the issue of sexual violence in night life environment in the city / in the country?

C5. How important is the community support (including decision makers, opinion leaders, stakeholders) in order to make such coalition visible and strong?

C6. Who should be the members of of such coalition focusing on the issue of sexual violence in night life environment in the city / in the country?

Sector *Why?* *(Name of the organization - optional)*

About you

D1. Year of birth: _____

D2. Gender:

1 ☐ Male

2 ☐ Female

D3. Highest achieved education:

1 ☐ Primary school

2 ☐ Apprentice training school (non-graduate)

3 ☐ Apprentice training school (with graduation)

4 ☐ University graduate

5 ☐ Other: _____

D4. What is your professional background?

D5. What is your position/role in your organization?

D6. How many years do you work in the field?

Thank you!

Any other comments?