Project Number: **JUST/2015/RDAP/AG/SEXV/8513**
Project Acronym: **STOP-SV**
                       STOP-SV – Staff training on prevention of sexual violence:
Project Title: **developing prevention and management strategies for**
                       the nightlife workplace

Deliverable reference number: **4.7**
Deliverable title: **Report of project process evaluation**
Partner responsible for this deliverable: **CUNI**

Process and outcome evaluation of the project

Acknowledgements

1. Introduction

Sexual harassment (SH) and sexual violence (SV) in recreational settings is increasingly becoming a concern across many local communities and authorities in Europe. To support the prevention of these harms, as part of the EU DAPHNE Programme, the Spanish and Portuguese teams of IREFREA along with the teams at the LJMU and CUNI are developing and implementing the STOP-SV project.

The general objective of the STOP-SV project was to create a dynamic of intertwined actions oriented to:

- Explore and appraise the conditions that facilitate and/or promote sexual harassment (SH) and sexual violence (SV) in the night-time environments
- Create a system to deconstruct these conditions and foster change
- Socialize both the problem and the solutions by engaging the strategic stakeholders (NTE, public administrations and civil society)

The STOP-SV project started in 2016, ended in 2019.

In each piloting site, a local multi-sectorial coalition has been established to explore the topic and engage key agents. A training manual module for preventing and managing sexual harassment and sexual violence in nightlife environments has been produced, as well as protocols focusing on key principles that should be followed to protect victims, preserve evidence and share intelligence for future prevention. Trainings have been conducted in all pilot sites, and an evaluation has been undertaken to assess the research, components of the programme, training methodology and community coalitions' performance to appraise changes in prevention in management of the night life environment.

More information about the project and the project outcomes are available at: http://www.irefrea.eu/index.php?page=6-9-1&foo=

2. About the Project Evaluation

Evaluations are conducted to support organisational learning and to improve the quality of any operation. Only well managed evaluation can help to reflect, explore and capture reality and produce scientifically sound, useful and credible results.

Any evaluation plan helps to finetune the project data collection and assessment practice so that the information we obtain is useful to advancing the objectives of the project. Another important aspect is that is helps to establish a culture of evaluation within the STOP-SV consortium whereby partners are always thinking about how to make sure the necessary information to collect to improve the project outputs. Evaluations are also considered to be significant credibility builders that increase the capacity to raise funding for the next applications and projects.

The evaluation of the project was coordinated by the Department of Addictology, 1st Faculty of Medicine, Charles University, Czech Republic. The evaluation was aimed on the quality assurance of the process, the assessment of outputs and outcomes of the project and the possible impact of the project activities.

There were three manuals developed that contained three different evaluation efforts:

- Part I Evaluating STOP-SV Project (EvP) addresses the evaluation of the project itself: from its initiation to the management and follow up of outcomes of the actual project.
- Part II Evaluating Training (EvTr) addresses issues centred around the training tools and delivery of training to the target groups.
- Part III Evaluating Coalitions (EvCo) was about the most complex mapping of the process of formation, maintenance and institucionalisation of Coalitions in the individual countries.

This report was based on the outcomes of:

Part I **Evaluating STOP-SV Project (EvP)** that addressed the evaluation of the project itself: from its initiation to the management and follow up of outcomes of the actual project.

In this report, first, we outline concepts, steps and methods for evaluations of activities within the STOP-SV project, including the tools (in the attachment). Second, we present the findings from the project evaluation.

3. Evaluating STOP-SV Project (EvP)

This evaluation was focused on mapping the STOP-SV project work progress, if timeline and delivery of outcomes were delivered as planned.

Focus of EvP

The evaluation of the STOP-SV project was focused on:

1. Monitoring each project partner progress – if the partner follows to the schedule and how the work progressed in the individual work packages for every partner.
2. Development and collection of the deliverables and outcomes as was foreseen in the project proposal.
3. Satisfaction of the individual partners with the project consortium and with the quality and heading towards the overall success of the project.

Tools used for evaluation

Regarding the tools please refer to 3.1.

1. Focus 1 of EvP was monitored through the STOP-SV Log.
   The STOP-SV Log was basically adjusted Timeline of the project initially developed by the project coordinator (Annex 1).
   The STOP-SV Log was designed to help the project team keep track of project tasks, who is responsible for them, and by when.
   The STOP-SV Log was an on-line tool, placed on OneDrive – each project partner received invitation with the log-in details.
   The folder was called „ STOP-SV Log" and the document was called the same „StopSV Log".

2. Focus 2 of EvP (refer to 3.1) was uploaded and stored in the STOP-SV Project folder on OneDrive.
   The STOP-SV Project folder was placed on OneDrive– each project partner received invitation with the log-in details (Annex 2).

3. Focus 3 of EvP (refer to 3.1) was addressed through the assessment of the views concerning process, outcome of the whole project and involvement of all the consortium partners (all registered and voluntary staff involved in the project).
   It was conducted by using on-line tools (Google Forms and Google Documents) that were filled-in by the end of the project (Annex 3 and Annex 4).

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4. Evaluation Results

The project evaluation results represent the following aims of the evaluation:

- Progress of work packages regarding retrospective objective attainment, milestones, deliverables, timeline and cooperation with partners and other parties;
- Project as a whole regarding coordination of the project, organisation and administration, financial proceedings and cooperation within/outside the consortium;
- Information regarding organisation and logistics, satisfaction with results and orientation (state of the art / next steps).

The process evaluation was to monitor the progress of work packages regarding retrospective objective attainment, milestones, deliverables, timeline and cooperation with partners and other parties. It is not part of this evaluation report since information it provided may not be as useful as the findings from the final evaluation.

The final evaluation survey was conducted in February 2019, before the end of the project.

Achievement of Workstream Tasks and Outcomes

The workstream objectives identified in the Project Plan were assessed by the project partners representatives. Alongside the reports provided as monthly reports of your activities in these areas (Annex 1, Annex 2). The project partners completed the tool (Annex 4) as the final review of the work all partners have undertaken during the whole course of the project.

The achievement of tasks and outcomes was assessed either:

- Achieved
- In process
- Not achieved
- Not applicable to me

In general, the project achieved nearly all planned tasks and outcomes.

It must be noted that some tasks and outcomes were still in process as the project was still on-going. And further, some tasks were planned to be worked on as part of the final reporting to the EC, e.g. the technical and financial reports.

There was, however, one task that was not achieved: Post-training online support, part of the WS2 - Establishment Coalitions & Training Implementation, that was supposed to be delivered

in the period of M16-M28. The explanation why this Post-training online support was not delivered should be part of the Final technical report.

On-line final evaluation regarding the project satisfaction

Project partners provided feedback and rated their satisfaction concerning the project and its outcomes as well as the cooperation with other project partners.

There were 8 participants – project members - who participated in the on-line evaluation survey, representing all four countries involved in the project.

There are four parts of the partners feedback on the whole project course and collaboration.

Evaluation of project aims

In general, most project members considered the specific objectives of the project as reached in full or at least as reached (with minor differences from the expectation at the beginning of the project).

There was a total of 13 Strategic Objectives assessed by the project members, please refer to the Annex 3 regarding the respected objectives.

In this part, we present and discuss only those objectives that did not reach satisfactory ratings.

Strategic Objective 4. Lower rating was reached on developing the protocols and strategic support to link staff and community coalition (CC) in dealing with incidents of SH and SV occurring in nightlife premises and for protecting and supporting victims of sexual assault. There was lower participation of the night life industry in the coalitions in some of the countries. Improve strategies to link night life industry staff and community coalitions may improve the situation.

Figure 1. Rating of the Strategic Objective 4. To develop protocols and strategic support to link staff and community coalition (Scale: Not reached (1) - Completely reached (5))

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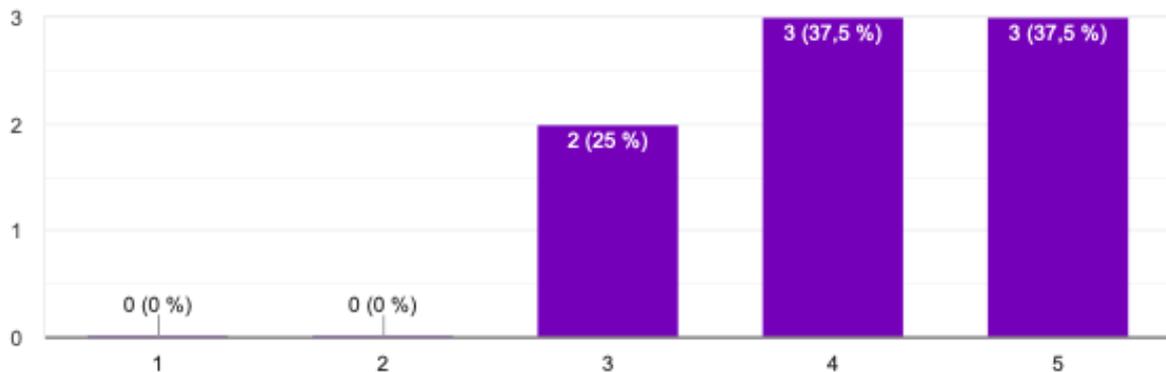
Strategic Objective 5. The project members low-rated the creation of the community coalitions (CC) in three strategic EU cities (ES, PT, CZ), as piloting sites, to explore the topic, facilitate changes in nightlife environments, support the training and develop methods of recording information to contribute to local intelligence and ensure project sustainability This result, however, may inform us about high expectations of some of the project members that were not met in reflection to the reality – difficult tasks related to forming the coalitions, motivating the coalition members to play significant roles within the coalition and to sustain after the end of the project.

Figure 2. Rating of the Strategic Objective 5. To create community coalitions (CC) in three strategic EU cities (ES, PT, CZ) (Scale: Not reached (1) - Completely reached (5))
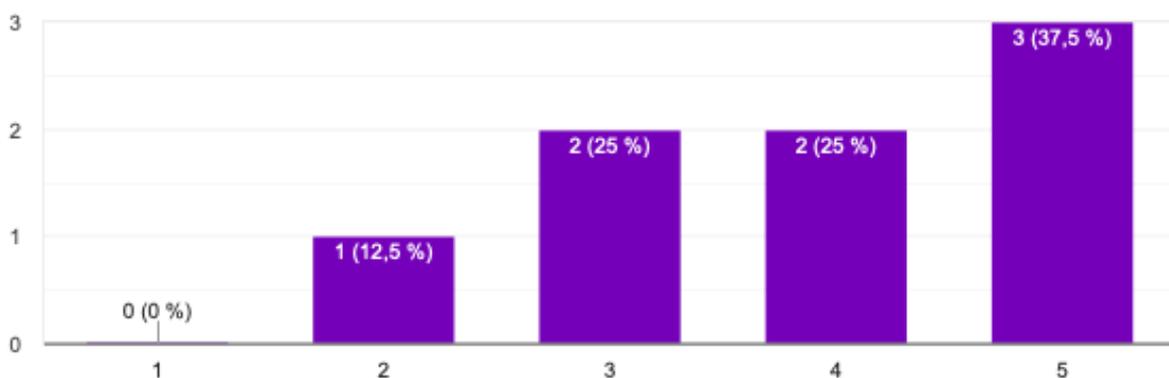
The Strategic Objective 13. Interim and final evaluation of the project informed us on the focus on all project process including research, components of the programme, and methodology; dissemination tasks; and community coalition system to foster changes in norms and values in SH/SV in nightlife environments. Lowed rating from the project members may be explained that the expectation represented by the fact that evaluation of the project will contribute to

the progress reports was not met. Keeping the deadlines of the project evaluation, better communication of the results to the project consortium and the wider STOP-SV coalitions would probably improve the rating.

Figure 3. Rating of the Strategic Objective 13. Interim and final evaluation of the project (Scale: Not reached (1) - Completely reached (5))
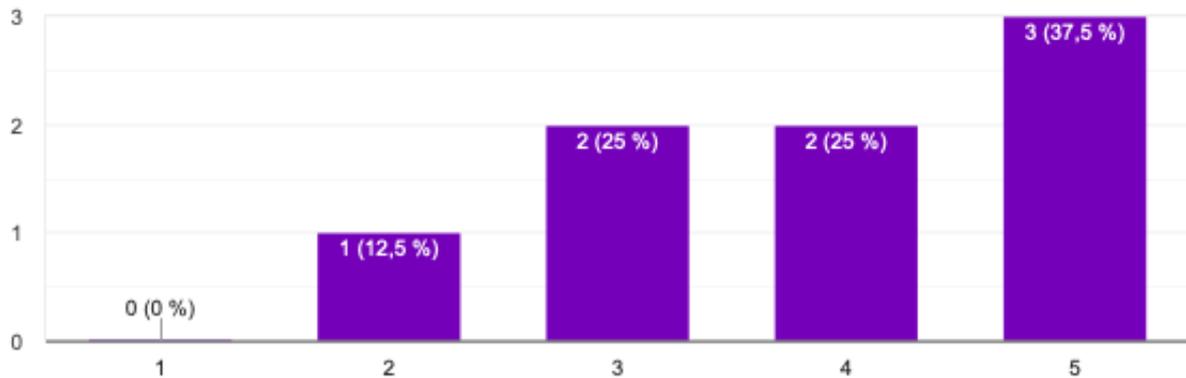
Project's operation and performance

There was an overall satisfaction with the coordination overall, organisational proceedings, financial proceedings, and the transparency of coordination. However, the level of satisfaction was not reaching the maximum. In general, half of the respondents rated the satisfaction as Satisfied, another half as Very Satisfied (represented by Figure 4).

Figure 4. Rating of the project coordination (Scale: Very unsatisfied (1) - Very satisfied (5))
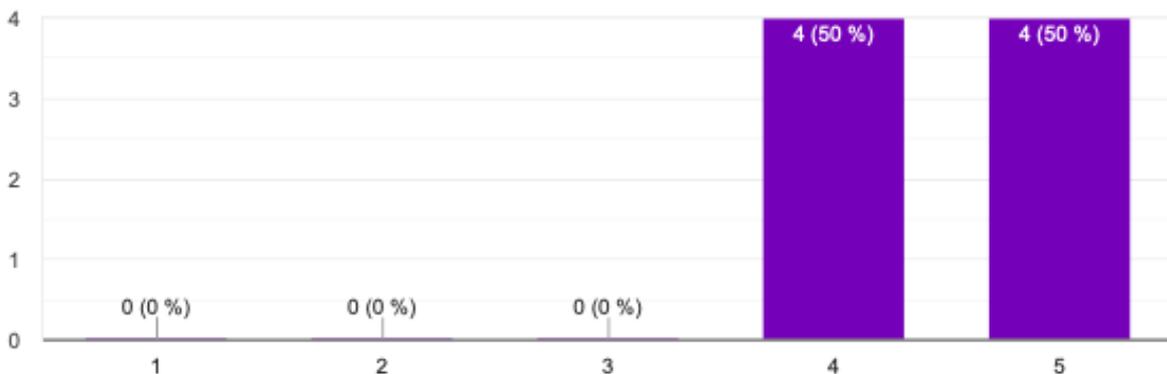
Project members also evaluated their involvement in project group and activities and cooperation with other partners. There were nine items rated. In general, the positive rating

was reached in all of the nine items (see Annex 3). Usually only two project members rated "Partly" and the rest as "Yes". Although slightly worse, the only one exception was the rating of the item "The project enhanced our local cooperation and networking with other institutions in my city/region/country".

Figure 5. The project enhanced our local cooperation and networking with other institutions in my city/region/country (Rated: Yes-Partly-No)
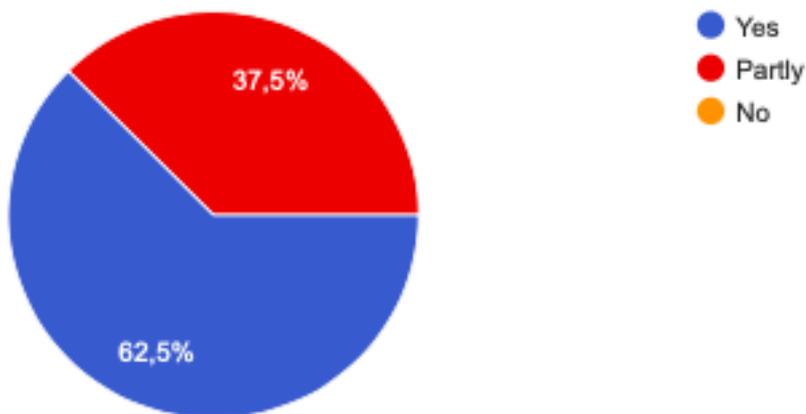
The general work process satisfaction was assessed as good (Figure 6). While the items: "Communications between Project Management team and your organisation", "Understanding of your role and contribution expectation to the project", and "Financial reporting and accountability" were assessed as very good to excellent, on average.

Figure 6. Assessment of the general work process satisfaction (Scale: Poor (1) - Excellent (5))
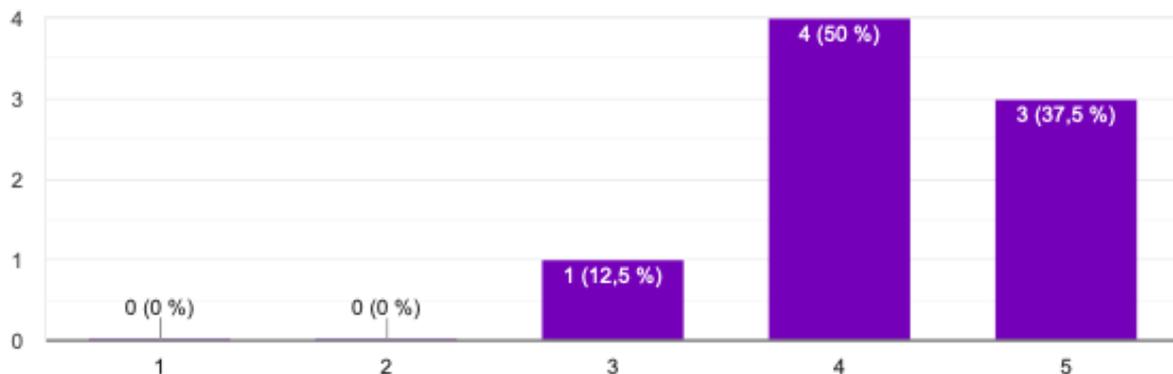
Annex 1

Focus 1

The STOP-SV Log was basically adjusted Timeline of the project initially developed by the project coordinator.

Instructions for partners

What to fill in

- **Make sure you are filling in the right Excel sheet!!!** There is sheet for every partner.
- When filling information in please refer to the Timeline of the project developed by ES-Irefrea – that was adjusted to serve as the STOP-SV Log.
- For all relevant tasks in all workstreams (Column D) fill in a brief description of what happened, what was done by your national team in a given month.
- Fill information in the cells starting with Column F and Row 7!
- Keep the message simple. Describe your work progress for a given month in keywords, use abbreviations. But make sure it will make sense to others and especially you even after a few months☺

> *Examples:*
>
> *Meeting with proFem – possible coalition partner*
>
> *Work on legislation overview*

When to fill in

- All relevant information must be inserted in the *StopSV Log* the 10th of next month.
- However, it is reccommended to use the *StopSV Log* as you go along – continuously during the month. The **STOP-SV** Log is really intended to be used for logging work.

Responsibilites

The evaluation of the project will be coordinated by the CUNI team, Czech Republic.

Each project partner is responsible for conducting the EvP following the instructions below.

Every project team

- Uses 1drive folders to upload all documents related to the project

- Mark the monthly progress of their work in the **StopSV Log** (placed on 1drive)

CUNI

- Maintains the 1drive space
- Makes periodic backups every 14 days
- Adds folders to 1drive (in order to maintain clear arrangement)

ES-Irefrea

- Uses the **StopSV Log** to monitor the work progress

Print screen of part of the StopSV Log content

LEGEND												
Value 1	Value 2	Value 3	Date of task									
STOP-SV: STAFF TRAINING ON PREVENTION OF SEXUAL VIOLENCE					2016							
Workstream	Lead	Moths	Task	Teams	M1 September	M2 October	M3 November	M4 December	M5 January	M6 February	M7 March	
		M5,M16,M28	project meetings									
		M17, M27	Participation in EC dissemination meetings	IREFREA-ES								
WS1 Background and Manual	LJMU	M1-M6	Literature review / Evidence on existing staff training programmes	LJMU + all partners contribution						Czech literature review	Overview of Czech Legisl ation on Sexual Violence	
		M6	Partnership training	LJMU + IREFREA-PT								
		M5-M7	Protocol: pedagogy for training of staff	IREFREA-PT								
		M4-M15	Development of Training Manual	IREFREA-PT + all partners contribution								
		M4-M15	Preparation of paper for submission	LJMU + all partners contribution								
			Preparation of	All partners								

Annex 2

Print screen of part of the STOP-SV Project folder on OneDrive

Soubory > Stop SV Project

Dissemination 7. 12. 2017	Evaluation 2. 3. 2017	Literature review 1. 3. 2017	Live Meetings 2. 3. 2017	Materials 22. 2. 2017	PR & media 2. 3. 2017
Skype Calls 2. 3. 2017	Sources 2. 3. 2017	StopSV Log 28. 3. 2017	Training 19. 4. 2017		
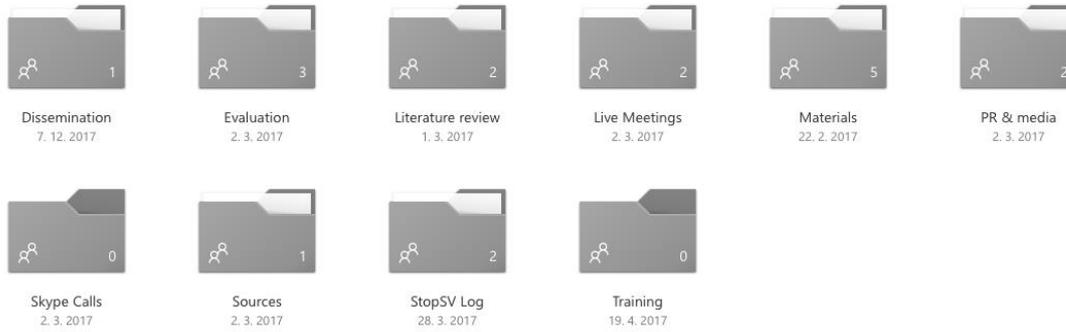
Annex 3

Project progress and project satisfaction

E-mail with instructions

Dear Stop-SV project partners,

I would like to ask you to fill in a rather short final process evaluation questionnaire by the **end of February 2019**.
A good response rate is welcome.
Please, don`t be shy to use comment boxes to give more detailed responses.

There are two parts of the evaluation:
1) Google Forms Questionnaire - all staff involved in the project
Link to **process evaluation form**:
https://goo.gl/forms/X0R4G4u6IoUQneMw2

2) Following the Google Forms Questionnaire is an on-line Excel sheet – only one representative of the partner should fill in this form
All **deliverables** mentioned in the Excel sheet (that is part of the evaluation) can
be also downloaded and checked.
If you want to access separately:
https://drive.google.com/file/d/1Z4KyMBpi0ml2U3x3EEzBJIQk60WKFS7Z/view?usp=sharing

The survey is rather short and it should take less than 15 minutes to fill in.

Thank you in advance for your effort.

Warm regards,

![stop ! SV — Staff training on prevention of sexual violence]

Stop-SV Evaluation

Dear project partners,
This questionnaire is a part of the process and outcome evaluation of the Stop-SV project.
Please, provide your feedback and rate your satisfaction concerning the project and its outcomes as well as your cooperation with other project partners.
Please complete by 28th of February 2019.
Thank you :)

1. **Organisation / Partner`s acronym:**

   _____

Section A: Project's Aims and Objectives

In your opinion, to which extent will the following aims/objectives of the project be reached during the project's duration?

2. **General objective: A continuous partnership dynamic will be created and establish to explore and appraise the conditions (symbolical, physical, and**
   Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

3. **Strategic Objective 1. To explore and appraise the prevalence and nature of Sexual Harassment (SH) and Sexual Violence (SV) among young women and men (both as victims and perpetrators) in recreational nightlife, identifying relevant personal, cultural and contextual factors.**
   Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

4. **Strategic Objective 2. To identify evidence on the effectiveness of training and other prevention programmes related to SH and SV in nightlife environments**
   Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

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5. **Strategic Objective 3. To develop a training module for bar managers, bar staff and security staff focused on the prevention and management of SH and SV in nightlife settings.**

Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

6. **Strategic Objective 4. To develop protocols and strategic support to link staff and community coalition (CC) in dealing with incidents of SH and SV occurring in nightlife premises and for protecting and supporting victims of sexual assault.**

Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

7. **Strategic Objective 4. To develop protocols and strategic support to link staff and community coalition (CC) in dealing with incidents of SH and SV occurring in nightlife premises and for protecting and supporting victims of sexual assault.**

Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

8. **Strategic Objective 5. To create community coalitions (CC) in three strategic EU cities (ES, PT, CZ), as piloting sites, to explore the topic, facilitate changes in nightlife environments, support the training and develop methods of recording information to contribute to local intelligence and ensure project sustainability.**

Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

9. **Strategic Objective 5. To create community coalitions (CC) in three strategic EU cities (ES, PT, CZ), as piloting sites, to explore the topic, facilitate changes in nightlife environments, support the training and develop methods of recording information to contribute to local intelligence and ensure project sustainability.**

Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

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10. **Strategic Objective 6. To pilot the training module in three piloting sites to train and engage main stakeholders involved in nightlife.**

Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

11. **Strategic Objective 7. To engage and empower civil society organizations as an active network to raise awareness and strive to prevent SH and SV.**

Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

12. **Strategic Objective 8. To ensure effective internal and external communication and dissemination of the project activities, results and impacts.**

Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

13. **Strategic Objective 9. To maximize exploitation opportunities of the results and training manual throughout and beyond its development.**

Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

14. **Strategic Objective 10. To raise awareness among participants and general public of the risks related to SH&SV as core in nightlife environments**

Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

15. **Strategic Objective 11. To organize a final conference on SH/SV in nightlife settings including partners in the project, coalition members, youth and student organizations and other organizations with an interest in the field to exchange results, best practice and share knowledge and lessons learned in fostering changes in this environment.**

Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

16. **Strategic Objective 12. Evaluation of the training. Develop a system to evaluate and inform the development of the training programme, protocols, content, services, pedagogies and practice to prevent SH/SV in nightlife environment by fostering changes among staff working on premises.**

Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

17. **Strategic Objective 13. Interim and final evaluation of the project. Focusing on all project process including research, components of the programme, and methodology; dissemination tasks; and community coalition system to foster changes in norms and values in SH/SV in nightlife environments. Evaluation will contribute to the progress reports to the development, and a final project evaluation will be completed at the end of the project**

Označte jen jednu elipsu.

	1	2	3	4	5	
Not reached	◯	◯	◯	◯	◯	Completely reached

Section B: Project's operation and performance

18. **1. Overall satisfaction the project coordination.**

Označte jen jednu elipsu.

	1	2	3	4	5	
Very unsatisfied	◯	◯	◯	◯	◯	Very satisfied

19. **Satisfaction with organisational proceedings.**

Označte jen jednu elipsu.

	1	2	3	4	5	
Very unsatisfied	◯	◯	◯	◯	◯	Very satisfied

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20. **Satisfaction with financial proceedings**

Označte jen jednu elipsu.

	1	2	3	4	5	
Very unsatisfied	◯	◯	◯	◯	◯	Very satisfied

21. **Transparency of coordination**

Označte jen jednu elipsu.

	1	2	3	4	5	
Very unsatisfied	◯	◯	◯	◯	◯	Very satisfied

22. **Comments concerning coordination: Do you have further comments/suggestions concerning coordination?**

_____

_____

_____

_____

_____

2. Involvement in project group and activities / cooperation with other partners

23. **We were in regular contacts with other project partners.**

Označte jen jednu elipsu.

◯ Yes

◯ Partly

◯ No

24. **We actively collaborated with other project partners.**

Označte jen jednu elipsu.

◯ Yes

◯ Partly

◯ No

25. We were actively involved in the execution of at least one work package.

Označte jen jednu elipsu.

- ◯ Yes
- ◯ Partly
- ◯ No

26. We were oriented concerning the project's work process.

Označte jen jednu elipsu.

- ◯ Yes
- ◯ Partly
- ◯ No

27. We were informed on the different products and outcomes of the project.

Označte jen jednu elipsu.

- ◯ Yes
- ◯ Partly
- ◯ No

28. We felt involved in the project group.

Označte jen jednu elipsu.

- ◯ Yes
- ◯ Partly
- ◯ No

29. We benefited from the networking and exchange in the project.

Označte jen jednu elipsu.

- ◯ Yes
- ◯ Partly
- ◯ No

30. We see the chance to carry out further aspects of the project in my city/region/country.

Označte jen jednu elipsu.

- ◯ Yes
- ◯ Partly
- ◯ No

31. **The project enhanced our local cooperation and networking with other institutions in my city/region/country.**
Označte jen jednu elipsu.

◯ Yes

◯ Partly

◯ No

4. From your perspective as a Project Partner please rate the following and add any relevant comments to each of the areas below:

32. **General work process satisfaction.**
Označte jen jednu elipsu.

	1	2	3	4	5	
Poor	◯	◯	◯	◯	◯	Excellent

33. **Communications between Project Management team and your organisation.**
Označte jen jednu elipsu.

	1	2	3	4	5	
Poor	◯	◯	◯	◯	◯	Excellent

34. **Understanding of your role and contribution expectation to the project.**
Označte jen jednu elipsu.

	1	2	3	4	5	
Poor	◯	◯	◯	◯	◯	Excellent

35. **Financial reporting and accountability.**
Označte jen jednu elipsu.

	1	2	3	4	5	
Poor	◯	◯	◯	◯	◯	Excellent

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36. **Other Comments:**

_____

_____

_____

_____

_____

Thanks for your input so far. Use the link bellow to fill the Section C: Achievement of Workstream Tasks and Outcomes.

The following will be our workstream objectives identified in the Project Plan. You have provided reports on your monthly reports as to your activities in these areas. Could you now complete the following as the final review of the work you have undertaken in respect to these objectives.

Copy the link below and open in your web browser. And remember to open the table to be able to edit it (top, in the middle).

https://drive.google.com/file/d/1Z4KyMBpi0ml2U3x3EEzBJIQk60WKFS7Z/view?usp=sharing

Thanks for your input. :)

Annex 4

Project outcomes
Google Tables

WS	Lead	Months	Task / Outcome	Participant teams	IREFREA-ES (choose)	IREFREA-ES Type comment if necessary
WS0 - Coordination	IREFREA-ES	M1-M6	Elaboration Project Management Plan	All partners	▼	
		M1-M30	Administrative Management and Coordination wiht the EC	All partners	▼	
		M17, M30	Preparation of the interim / final technical and financial report	All partners	▼	
		M1	Participation in Kick-off meeting	IREFREA-ES	▼	
		M5,M16,M28	Planning and organization of project meetings	All partners + Coalitions	▼	
		M17, M27	Participation in EC dissemination meetings	IREFREA-ES	▼	
WS0 - extra activities accomplished					▼	
					▼	
					▼	
					▼	
WS1 - Background and Manual	LJMU	M1-M6	Literature review / Evidence on existing staff training programmes	LJMU + all partners contribution	▼	
		M6	Partnership training	LJMU + IREFREA-PT	▼	
		M5-M7	Protocol: pedagogy for training of staff	IREFREA-PT	▼	
		M4-M15	Development of Training Manual	IREFREA-PT + all partners contribution	▼	
		M4-M15	Preparation of paper for submission	LJMU + all partners contribution	▼	
WS1 - extra activities accomplished					▼	
					▼	
					▼	
					▼	
WS2 - Establishment Coalitions & Training Implementation	IREFREA-ES	M6-M8	Preparation of protocols for national planning and organizational strategies	All partners	▼	
		M6-M8	Preparation of a sustainability plan	IREFREA-PT, IREFREA-ES, CUNI	▼	
		M6-M28	Identification and selection of local/national coalition members	IREFREA-PT, IREFREA-ES, CUNI	▼	
		M8	Development of visual/interactive materials	IREFREA-PT, IREFREA-ES, CUNI + Coalitions	▼	
		M13-M14	Selection and training of coaches for the staff training	IREFREA-PT, IREFREA-ES, CUNI + Coalitions	▼	
		M15	Organization of 3 groups of NTE staff to be trained	IREFREA-PT, IREFREA-ES, CUNI + Coalitions	▼	
		M16-M20	Implementation of the training workshops	IREFREA-PT, IREFREA-ES, CUNI + Coalitions	▼	
		M16-M28	Post-training online support	IREFREA-PT, IREFREA-ES, CUNI	▼	
WS2 - extra activities accomplished					▼	
					▼	
					▼	
					▼	

![stop! sv — Staff training on prevention of sexual violence]

WS	Lead	Months	Task / Outcome	Participant teams	IREFREA-ES (choose)	IREFREA-ES Type comment if necessary
WS3 – Dissemination	IREFREA-PT	M4	Elaboration of dissemination and communication plan	IREFREA-PT	▼	
		M5	Elaboration of project postcard	IREFREA-PT + all teams contribution	▼	
		M6-M28	Newletters	IREFREA-PT + all teams contribution	▼	
		M11	Leaflet to promote workshops/trainings	IREFREA-PT + all teams contribution	▼	
		M11-M15	Launching of project webpage/IREFREA	IREFREA-ES + all teams contribution	▼	
		M20	Leaflet to sensitize youngsters	IREFREA-PT + all teams contribution	▼	
		M20	Presentation of workshops/coalitions to the media	IREFREA-PT, IREFREA-ES, CUNI	▼	
		M20-M30	Public presentations of project findings and results to civil society/media	IREFREA-PT, IREFREA-ES, CUNI	▼	
		M20-M30	Presentations in national/international scientic forums/conferences	IREFREA-PT, IREFREA-ES, CUNI, LIMU	▼	
		M28	Preparation of final conference	IREFREA-PT + all teams contribution	▼	
		M30	Preparation of communication and dissemination report	IREFREA-PT	▼	
WS3 - extra activities accomplished					▼	
					▼	
					▼	
					▼	
WS4 - Evaluation	CUNI	M6	Process Evaluation Plan	CUNI	▼	
		M6-M16	Development of evaluation tools	CUNI + LIMU	▼	
		M6-M30	Overall project evaluation	CUNI + all teams contribution	▼	
		M22, M30	Interim / Final Project evaluation Report	CUNI + IREFREA-ES + IREFREA-PT	▼	
	LIMU	M10	Evaluation Plan: trainings and materials	LIMU + all teams contribution	▼	
		M16-M20	Overall training evaluation	LIMU + all teams contribution	▼	
		M26	Data analysis from trainings	LIMU + all teams contribution	▼	
		M26	Evaluation report from trainings and materials	LIMU + all teams contribution	▼	
		M22-M30	Preparation of paper for submission	LIMU + all teams contribution	▼	
WS4 - extra activities accomplished					▼	
					▼	
					▼	
					▼	